



# NORTON SOUND HEALTH CORPORATION

PO Box 966  
Nome, Alaska 99762  
(907)443-3311  
Fax: (907)443-2085

## Job Vacancy Notice

Director of Accounting, Accounting Department

**PURPOSE OF POSITION:** To oversee and maintain an effective corporate wide Accounting support system. To administer and monitor the areas of financial reports, accounts payable, I H S Compact funds, annual tax reporting, financial audits, payroll, general ledger, operating and capital budgets. Assist the management and staff with accounting functions essential for providing a service that meets legal, regulatory, and procedural and policy requirements. Reviews the monthly departmental variance reports for accuracy and oversees the timely distribution.

**EDUCATION AND EXPERIENCE:** A bachelor degree in accounting from an accredited college or University; ability to assume Controller responsibilities in his absence and eventually will be groomed to be a Controller. CPA preferred. Five years of administrative experience in accounting/auditing and one year of supervisory experience required. Requires work using a CRT screen. Three years in a Healthcare setting is strongly preferred.

For an application, detailed job description or more information, please contact:

NSHC Human Resources Department:  
Rhonda Schneider, Professional Recruiter  
rmschneider@nshcorp.org  
(907)443-4525  
907-443-2085 fax  
[www.nortonsoundhealth.org](http://www.nortonsoundhealth.org)

*NSHC will apply Alaska Native/American Indian (under PL 93-638), EEO, and Veteran Preferences. To ensure consumers are protected to the degree prescribed under federal and state laws, NSHC will initiate a criminal history and background check. NSHC is a drug free workplace and performs pre-employment drug screening. Candidates failing to pass a pre-employment drug screen will not be considered for employment.*