



NORTON SOUND HEALTH CORPORATION

PO Box 966
Nome, Alaska 99762
(907)443-3311
Fax: (907)443-2085

Job Vacancy Notice

Education Coordinator, Human Resources

PURPOSE OF POSITION: This position will be responsible for coordinating the designing, planning, implementation and evaluation of educational programs for staff and student development activities. Will also serve as an advocate for health care careers and administer, promote and seek funding opportunities for NSHC scholarship/internship program.

EDUCATION AND EXPERIENCE: An associate's degree in a related field; **AND** (2) years of coordinator level accounting experience; **OR** an equivalent combination of education and experience. Two years of demonstrated experience as a program coordinator is required. Bachelor's degree is preferred.

For an application, detailed job description or more information, please contact:

NSHC Human Resources Department:
Gerri Ongtawasruk, Recruitment Assistant
gongtawasruk@nshcorp.org
(907)443-4530
907-443-2085 fax
www.nortonsoundhealth.org

NSHC will apply Alaska Native/American Indian (under PL 93-638), EEO, and Veteran Preferences. To ensure consumers are protected to the degree prescribed under federal and state laws, NSHC will initiate a criminal history and background check. NSHC is a drug free workplace and performs pre-employment drug screening. Candidates failing to pass a pre-employment drug screen will not be considered for employment.