



NORTON SOUND HEALTH CORPORATION

PO Box 966
Nome, Alaska 99762
(907)443-3311
Fax: (907)443-2085

Job Vacancy Notice

Information Systems Analyst, Information Systems

PURPOSE OF POSITION: This position will apply knowledge of financial healthcare applications to assist hospital clients in support of implementation and maintenance of owned or newly purchased software products. Duties include writing dictionaries, correcting program errors, preparing operating instructions, and compiling documentation of program development. This person will be responsible for testing Meditech software upgrades as well as providing support for multiple modules. Other responsibilities include researching problems, testing, training and documenting best practices.

EDUCATION AND EXPERIENCE: High school diploma or equivalent is required. Some college preferred. Must have Meditech dictionary building experience. 3-5 years of Meditech experience with a focus on financial modules required. Experience with Meditech ADM, B/AR, AP, GL, and MM is preferred along with NPR report writing. MIS menu building is also preferred.

Registration/Certification: No certification is required.

For an application, detailed job description or more information, please contact:

NSHC Human Resources Department:
Rhonda Schneider, Professional Recruiter
rmshneider@nshcorp.org
(907)443-4525
907-443-2085 fax
www.nortonsoundhealth.org

NSHC will apply Alaska Native/American Indian (under PL 93-638), EEO, and Veteran Preferences. To ensure consumers are protected to the degree prescribed under federal and state laws, NSHC will initiate a criminal history and background check. NSHC is a drug free workplace and performs pre-employment drug screening. Candidates failing to pass a pre-employment drug screen will not be considered for employment.