



NORTON SOUND HEALTH CORPORATION

PO Box 966
Nome, Alaska 99762
(907)443-3311
(907)443-2085 Fax

Job Vacancy Notice

Public Relations Specialist

PURPOSE OF POSITION: Oversee, develop, and maintain public communications for Norton Sound Health Corporation in accordance with NSHC policies, procedures, and applicable regulations. Promote positive messages about NSHC by publicizing health care services, programs, board, staff, and activities. Produce NSHC's public information newsletter and annual report. Write press releases in collaboration with departments and administration. Create advertisements and manage/develop NSHC internal and external web sites with web designer.

Uphold the organization's vision, mission, and corporate values. Demonstrate understanding of and compliance with organization's policies, procedures and work rules.

EDUCATION AND EXPERIENCE: Bachelor's Degree in Journalism, Public Relations, Graphic Design, or related field. A non-related bachelor's degree plus applicable experience may be substituted. Two years working in news and information setting that has required writing, editing and design of communications materials developed for reporting on broad-based progressive care programs. An equal combination of education and experience can be considered.

For an application, detailed job description or more information, please contact:

NSHC Human Resources Department:
Gerri Ongtawasruk, Recruitment Assistant
gongtawasruk@nshcorp.org
(907)443-4530
907-443-2085 fax
www.nortonsoundhealth.org

NSHC will apply Alaska Native/American Indian (under PL 93-638), EEO, and Veteran Preferences. To ensure consumers are protected to the degree prescribed under federal and state laws, NSHC will initiate a criminal history and background check. NSHC is a drug free workplace and performs pre-employment drug screening. Candidates failing to pass a pre-employment drug screen will not be considered for employment.